EMERGENCY CONTACTS AND KEY DETAILS		
Site address		
Site contact name(s)		
Site telephone number		
Mobile number		
Ordnance Survey grid reference		
Electric provider phone number		
When calling for emergency support, describe the nature of the incident and provide clear directions to the site. Always agree a suitable meeting point with the emergency services		
Move any staff, machinery or equipment away	y from danger area WITHOUT endangering anyone.	
Provide the emergency services with the location of any hazardous materials and any other information which will assist them in dealing with the incident (see below). If possible, provide a copy of the site plan:		
Chemicals / substances located		
Fuel (diesel, petrol, paraffin etc.) located		
Fertiliser located		
Compressed gas located		
Fire extinguishers located		
Electricity isolation point(s) located		
Gas isolation point(s) located		
Mains water located		



Further water supplies located

If you believe there is a pollution risk as a result of a spillage then the following procedure should be followed:

- Contain spillages whenever possible
- Call the Environment Agency's Emergency / SEPA's Helpline on 0800 80 70 60 and pass on information regarding type of spillage. They will require the same contact information as for fire.

Other important telephone numbers include:

Contact	Location	Telephone Number
Manager (out of hours)		
Local Police		
Electrician		
Plumber		



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For security and training purposes telephone calls may be recorded and monitored $% \left(1\right) =\left(1\right) \left(1\right)$